

**MEMORANDUM**

DATE: Friday, February 25, 2022  
TO: Article 3 Police Pension Funds  
FROM: Richard White, Executive Director  
SUBJECT: Cash Management and Custodian Account Access

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**Request for Action**

Please complete and sign the attached Access Form and return a pdf scan to the Illinois Police Officers' Pension Investment Fund (IPOPIF) at [CashInstructions@ipopif.org](mailto:CashInstructions@ipopif.org) or send a hard copy by mail to 184 Shuman Boulevard, Suite 305, Naperville, IL 60563.

**Summary**

- The IPOPIF Board of Trustees approved the [Cash Management Policy, PP-2022-01](#), on January 14, 2022. This policy is attached for reference and is also available on the [IPOPIF website](#).
- The attached Access Form will provide authorized parties representing Article 3 funds to access account information and direct cash transfers at State Street Bank and Trust, IPOPIF's custody bank.

**Cash Transfer Platform**

Cash transactions will be initiated using the Enterprise Cash Flow Module (eCFM) of IPOPIF's custodial bank, State Street Bank and Trust. eCFM is a State Street application launched through [mystatestreet.com](http://mystatestreet.com) to provide Article 3 Participating Police Pension Funds (Pension Funds) with the ability to authorize the transfer of funds. eCFM provides a number of security features through user entitlements, an option for dual approval, industry standard encryption protocols and user authentication requirements. Access to [mystatestreet.com](http://mystatestreet.com) will require use of an electronic RSA token application that will need to be installed on the user's cell phone.

**Account Access to [mystatestreet.com](http://mystatestreet.com)**

1. Account access will only be provided to Pension Fund Account Representatives authorized in accordance with the IPOPIF [Cash Management Policy](#).
2. Account access must be requested using the attached Access Form, signed by an Authorized Agent of each Pension Fund.
3. Additional Pension Fund Account Representatives or a change in wire instructions may be requested using the Access Form.

### **What comes next?**

Additional information will be provided following receipt and validation of the Access Form.

- Each Pension Fund will be assigned a unique account number which will be needed for contributions.
- State Street will provide instructions on how to install and access the electronic token, which is required to access mystatestreet.com.
- Also, instruction sheets will be provided on how to access eCFM and transfer cash.

### **Questions and Contacts**

Please refer to the [IPOPIF website](#) for additional information including [Frequently Asked Questions](#) (FAQs) and library of [communications](#) related to the asset transition.

Specific questions can be directed to [info@ipopif.org](mailto:info@ipopif.org) or 331-472-1080.